

Sugar Grove Public Library District

Library Board of Trustees

August 27, 2015

Board Meeting Minutes

Call to Order and Roll Call

President Bill Durrenberger called the meeting to order at 7:00 PM

Present:

Bill Durrenberger, President; Robert Bergman, Trustee; Louise Coffman, Treasurer; Melissa Flint, Secretary; Anthony Oliver, Trustee; Kim Ekker, Trustee. Shannon Halikias, Director

Public Comment

Keep up the good work

Pledge of Allegiance

Motion to revise agenda to add closed session

Motion: To revise agenda to add closed session at the end of the meeting. Motion by Durrenberger. Second by Coffman. Roll call vote: Durrenberger – yes. Bergman – yes. Coffman – yes. Flint – yes. Oliver – yes. Ekker – yes.

Approval of the July 23 2015 Minutes – Action

Motion: To approve the July 23 regular board meeting minutes. Motion by Durrenberger. Second by Oliver. Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Oliver – yes. Ekker – yes. Coffman - abstain

Correspondence

Received a resignation letter from Jennifer the youth service manager as she has found a higher paying job.

Review of Financial Report

Financial report delivered by Coffman.

Approval of June 2015 Check Register – Action

Motion: To approve the July 2015 Check Register of electronic payments and checks. Motion by Oliver. Second by Durrenberger. Roll call vote: Durrenberger – yes. Bergman – yes. Coffman – yes. Flint – yes. Oliver – yes. Ekker – yes.

Directors Report

Presented by Halikias

Board Representative Reports –

Building and Grounds

Continue to do planting to provided groundcover for birms

Finance

covered

Personnel/Policy

See corespondance

Strategic Planning

none

Friends Report

Presented by Coffman. The friends of the library are raising money for back patio furniture. There will be a basket auction fundraiser for Beverly the previous director. A display space will be set up for this. There will be a policy made regarding fundraising so that it must have a direct tie to the library and be done at the board's decision.

Old Business

Meeting Room Policy Revision

Postponed

New Business

Budget and Appropriation Ordinance Public Hearing – Public Comment

No comment

Budget and Appropriation Ordinance Adoption – Action Required

Motion: To approve Budget and Appropriation Ordinance Adoption as presented.

Motion by Coffman. Second by Oliver. Roll call vote: Durrenberger – yes. Bergman – yes. Coffman – yes. Flint – yes. Oliver – yes. Ekker – yes.

Estimate of Revenue by Source – Action Required

Motion: To authorize Treasurer Coffman to sign the certifiable estimate of revenue by source starting the fiscal year July 1 2015 as presented. Motion by Durrenberger. Second by Oliver. Roll call vote: Durrenberger – yes. Bergman – yes. Coffman – yes. Flint – yes. Oliver – yes. Ekker – yes.

Resolution to designate P.A.C.T. donations to a restricted fund – Action Required.

Motion: motion to adopt 2015-8-27 resolution of restricted pact fund. Motion by Durrenberger. Second by Coffman. Roll call vote: Durrenberger – yes. Bergman – yes. Coffman – yes. Flint – yes. Oliver – yes. Ekker – yes.

Library Personnel Policy Update – Action Required

Motion: To approve updated personnel policy as presented. Motion by Coffman. Second by Anthony. Roll call vote: Durrenberger – yes. Bergman – yes. Coffman – yes. Flint – yes. Oliver – yes. Ekker – yes.

Logo Revision – Discussion

Discussed

Motion: President Durrenberger motions to go into closed Session under section 2C11 under open meeting act to discuss litigations when the public body finds that an action is probable or imminent. Second by Coffman. Roll call vote: Durrenberger – yes. Bergman – yes. Coffman – yes. Flint – yes. Oliver – yes. Ekker – yes.

Meeting moved into Closed session at 8:50 pm

Motion: To resume meeting as Open session at 9:20 pm. Motion by Durrenberger. Second by Oliver

Items for September Agenda

Adjourn

Motion to adjourn by Coffman at 9:21 PM. Second by Oliver. Voice vote: all yes. Motion Passed

Minutes respectfully submitted:

Melissa Flint