

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on December 18, 2014 at 6:00 pm in the Meeting Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees Sugar Grove Public Library District Thursday, December 18, 2014 6:00 p.m.

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
3. Pledge of Allegiance
4. Approval of the November 20, 2014 Minutes, Regular Board Meeting – Action Required
5. Correspondence
6. Review of November Financial Report
7. Approval of the November 2014 Check Register – Action Required
A review and approval of expenditures for the month of November 2014
8. Director’s Report
9. Board Representative Reports
 - a. Budget and Finance
 - b. Building
 - c. Grounds
 - d. Bylaws
 - e. Long Range Planning
 - f. Personnel
 - g. Policy
 - h. Technology
10. Friends Report
11. Old Business
12. New business
 - a. Election of Officer – Action Required
Trustee Durrenberger submitted resignation from the position of Secretary of the Board.
The Board will nominate and approve a Trustee replacement for the position of Secretary.
 - b. Approve the renewal of the FSA for employees – Action required
Annual renewal; approval of the renewal of the Health Savings Account/Flexible Spending Account for employees for the calendar year 2015.

- c. Approve the renewal of the life insurance plan for employees – Action Required
Annual renewal; approval of the renewal of the life insurance plan for calendar year 2015.
- d. Upcoming elections - Discussion
- e. Trustee training – Discussion
- f. Agenda items for the January meeting - Discussion

13. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.