

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on September 28, 2016 at 7:00 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, September 28, 2016 7:00 p.m.

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - August 24, 2016 – Regular Board Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the August 2016 Check Register – Action Required
 - A review and approval of expenditures for the check register of August, 2016 for \$25,889.61
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning
9. Friends Report
10. Old Business
 - a. Web Page preview – Discussion

The web page is in the final phases of coding. The Director will show a preview of the page with an anticipated launch coming in fall.

11. New business

- a. Discussion of new FLSA regulations and impact upon Library – Discussion
The board will receive brief information on the new Fair Labor Standards Act.
- b. Discussion of SWAN Merger and Presentation of Intergovernmental Agreement – Discussion
This discussion is in preparation of voting upon joining swan at October meeting.

12. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.