

Sugar Grove Public Library District (SGPLD)
Library Board of Trustees

Regular Board Meeting Minutes: Wednesday January 26, 2022

1. Call to Order and Roll Call

President Bradley Knechtges called the meeting to order at 6:32 pm CST.

- *Present: Bradley Knechtges (President), Pat Graceffa (Vice President), Vivian Santos-Buch (Secretary), Michelle Damadeo (Treasurer), Ryan Ivemeyer (Trustee) and Tommy Thomson (Trustee)*
- *Also Present: Genna Mickey (Library Director) and Nancy Lupo (Youth Services Manager)*

2. Public Comment

- No public comment.

a. Pledge of Allegiance

3. Approval of Meeting Minutes (Multiples)

- a. December 1, 2021 Special Meeting
- b. December 1, 2021 Special Meeting - Closed Session
- c. December 15th, 2021 Regular Meeting
- d. December 15th, 2021 Regular Meeting - Closed Session #1
- e. December 15th, 2021 Regular Meeting - Closed Session #2
- f. January 5th, 2022 Special Meeting
- g. January 5th, 2022 Special Meeting - Closed Session

Tommy Thomson motioned to approve all seven of the above listed meeting minutes. Ryan Ivemeyer seconded.

Multiple Meetings Minutes for December 2021 and January 2022 Approved.

4. Correspondence

- A couple of notes received via social media and email with thankful messages from patrons for the library services and programming.

5. Review of Financial Reports

Genna Mickey reviewed the *December 2021 Expenses by Vendor Summary* report. Transactions of note:

- CDW Government (\$195.94) – Lab and computer equipment
- LIMRICC Unemployment Group (\$317.22) – Quarterly unemployment insurance
- Shaw Media (\$565.12) – Legal publication
- *Timothy Communications* (\$200) - Adult Presenter Holiday Programming
- *US Bank* (\$755,050.00) – Bond payment
- *Not Specified* (\$33,917.01) – payroll

6. Approval of the December 2021 Check Register

Tommy Thomson motioned to approve the December check register in the amount of \$803,540.23. Ryan Ivemeyer seconded.

All in favor.

Motion carried.

December 2021 Check Register Approved.

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7. Director's Report

Genna reviewed her Director's Report for December/January.

- Plumbing fix needed this month. The estimate is not yet available.
- Aurora Art League Reception held on January 12th.
- Informal meeting of Directors in the area met at the Library for networking and tour of the library.
- ALA offering a directors' "crash course" that Genna plans to attend.
- Library Catalogue being updated in March with very useful new tools.
- Genna brought up a recent incident at the St Charles library regarding mask mandates and patrons who oppose it.

8. Board Representative Reports

Building and Grounds

- Brad asked about salting and plowing. A-1 plowed street quickly during this week's snow but took a while for the sidewalks. Staff member had to go out to at least plow the handicap spots.

Finance

- None.

Personnel/Policy

- None.

Strategic Planning

- None.

9. Friends and Foundation Reports

- Foundation moved their meeting to early February.

10. Trustee Open Comments and Discussion

- Vivian asked Genna how it was going these first couple of weeks on the new job and if there was anything we could help with. Genna said these first weeks have gone well!

Old Business

11. Live and Learn Construction Grant - NOW Space

- There's been several constructions meetings with the contractor and project manager.
- Genna reviewed a few furniture options that have been discussed with the project team.

New Business

12. Closed Session #1: Trustee Candidate Interview

Tommy Thomson made a motion to go into closed session #1 at 7:27pm. Ryan Ivmeyer seconded.

All in favor.

Motion carried.

Back in open session at 8:29pm.

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13. Closed Session #2: Director's Goals Review

Pat Graceffa motioned to go into closed session #2 at 8:29pm. Ryan Ivemeyer seconded.

All in favor.

Motion carried.

Back in open session at 8:58pm.

14. Adjournment

Pat Graceffa motioned to adjourn the meeting at 9:04pm. Ryan Ivemeyer seconded.

Voice vote: all yes.

Motion passed. Meeting adjourned.