

Sugar Grove Public Library District (SGPLD)
Library Board of Trustees
Regular Board Meeting Agenda: Wednesday, October 22, 2025 6:30pm

PUBLIC/LEGAL NOTICE:

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on Wednesday, October 22, 2025 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

AGENDA

Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, October 22, 2025, 6:30pm

1. **Call to Order**
2. **Board of Trustee Roll Call**
3. **Public Comment** - copies of written comments may be given to the Board's Secretary for inclusion in the Library's public records*
4. **Pledge of Allegiance**
5. **Consent Agenda – Action Required**
 - a. Levy Ordinance 2025-10-22
 - b. September 2025 Expenditures: \$127,437.04
 - c. Regular Meeting Minutes: 9/24/2025
 - d. Policy 400: Use of Library, Revision
 - e. Policy 370: 3D Printing Policy, Creation
 - f. Employee HRA Policy Renewal (Catapult)
6. **Director's Report**
7. **Board Representative Reports**
 - Building and Grounds
 - Finance
 - Personnel/Policy
 - Strategic Planning

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8. Library Foundation Report

- a. Next meeting for Library Friends is 10/27/2025 6:00pm

9. Library Standards: Topic- Advocacy and Community Engagement

10. Trustee Open Comments and Discussion

11. Old Business

- a. Gutter Repair Project – *Action Required*
- b. Library Liability Insurance Policies – *Action Required*
- c. Snow Plowing Contract – *Action Required*

12. New Business

- a. Employee Medical Health Insurance Policy Renewal (Cook & Kocher)
– *Action Required*
- b. Employee Benefits Policy Renewal (LIMRICC) – *Action Required*
- c. Roof Leak Project (AAA) – *Action Required*

13. Items for next month

- a. Audit
- b. Meeting room audiovisual presentation equipment replacement project –
Action Required

14. Adjournment

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.