

**Sugar Grove Public Library District (SGPLD)**  
**Library Board of Trustees**  
Regular Board Meeting Agenda: Wednesday, March 26, 2025 6:30pm

**Public/Legal Notice**

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on Wednesday, March 26, 2025 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

**Agenda**

**Regular Meeting of the Board of Trustees**  
**Sugar Grove Public Library District**  
**Wednesday, March 26, 2025 6:30pm**

1. **Call to Order**
2. **Board of Trustee Roll Call**
3. **Public Comment** - copies of written comments may be given to the Board's Secretary for inclusion in the Library's public records\*
4. **Pledge of Allegiance**
5. **Consent Agenda – Action Required**
  - a. February 2025 Expenditures: \$94,036.10
  - b. Regular Meeting Minutes: 2/26/2025
  - c. Spring Clean Up and Mulch Installation – Not Just Grass Landscaping \$6,920
  - d. Gas utility contract – index price plan from Rock River Energy Services / Symmetry Energy Solutions
  - e. Electric utility contract – 15-month contract May 2025-July 2026 -IGS
  - f. Annual Financial Chronology for FY 2025-2026
  - g. Annual LOTE4Kids Database Subscription for \$540
6. **Correspondence**
7. **Director's Report**
8. **Board Representative Reports**
  - Building and Grounds
  - Finance
  - Personnel/Policy
  - Strategic Planning
9. **Library Foundation Report**
10. **Trustee Open Comments and Discussion**

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**11. Old Business**

- a. Special Reserve Expenditures category – Discussion
- b. Public Restroom ADA Door Replacement – ***Action Required***

**12. New Business**

- a. Window Replacement project bid review – ***Action Required***
- b. Roof Replacement services - ***Action Required***
- c. Policy 490 – Tutoring Policy – ***Action Required***

**13. Closed Session (5 ILCS 120/2(c)(1)) - Action Required**

a. **Director Annual Review**

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

**14. Return to Open Session – Action Required**

**15. Action Taken as a Result of Closed Session (if needed) – Action Required**

**16. Items for next month**

**17. Adjournment**

**SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11**

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner.

The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.