

Public Notice:

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on June 23, 2021 at 125 S. Municipal Drive in Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

**Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, June 23, 2021 6:30 p.m.**

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - May 26, 2021 – Regular Meeting

New Business: (reordered)

4. Trustee Appointment – Action Required

Trustees will discuss the appointment of candidates to available seat on the board of Trustees.
5. Oath of Office – Administered

The oath of office will be administered to the candidate selected to the available seat on the Board of Trustees.

Regular Agenda Resumes:

6. Correspondence
7. Review of Financial Reports
8. Approval of the Check Registers – Action Required
 - A review and approval of expenditures for the check register for April - \$55,133.54

9. Director's Report

10. Board Representative Reports

- a. Building and Grounds
- b. Finance
- c. Personnel/Policy
- d. Strategic Planning

11. Friends and Foundation Report

12. Old Business

- a. Pandemic Reopening Operations – Action Required
 - Pandemic reopening update (Discussion)
 - Revision to Policy 405: Face Mask Addendum Policy (Action)
- b. Referendum Readiness – Discussion
 - Brief provided of two interviews with Library Directors familiar with ballot readiness.
- c. Strategic Planning – Discussion
 - A discussion of moving forward with strategic planning initiatives for the next plan. The President of the Board will appoint Trustees to work as representative with the Director to formulate an action plan.
- d. Live and Learn Construction Grant – Action Required

The Board will vote to authorize signature on the Live and Learn Grant construction project.

13. Items for Next Month

14. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings.

Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.