

Public Notice:

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on May 26, 2021 at 125 S. Municipal Drive in Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, May 26, 2021 6:30 p.m.

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - April 26, 2021 – Regular Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the Check Registers – Action Required
 - A review and approval of expenditures for the check register for April - \$58,436.31
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning
9. Friends and Foundation Report
10. Old Business

a. Pandemic Reopening Operations – Discussion

- May Ongoing Information
- Groovin’ in the Grove
- Use of meeting room

b. Referendum Readiness – Discussion

11. New business

a. Trustee Election Results and Election of Officers – Action Required

The election of officers will be conducted, with a nomination and second for each position of President, Vice-President, Secretary and Treasurer.

b. List of Authorized Signers for Bank Accounts – Action Required

The board will designate the authorized signers for the bank accounts (suggested 3) and affirm the Library Director as administrator. A confirmation list will be provided to Old Second.

c. Café Area Restoration – Discussion

An update will be provided concerning the restoration of the Café and periodical room.

d. Life Insurance Quotes – Action Required

The Board will discuss the proposal to increase employer paid life insurance policies for the next quarter (impacting 21-22 budget) and changing vendors for cost savings.

e. Landscaping Quote – Action Required

A quote to do a necessary cleanout of all of the Library landscaping, removal of dead trees, and mulching of grounds will be reviewed. The Board may vote to authorize all or part of the quote. This quote exceeds the general scope of our monthly general landscaping needs from our regular contractor.

f. Working Budget for FY 2021-22– Action Required

The working budget will be discussed and voted upon, necessary to secure the funding for the operations of the Library.

12. Closed Session – Trustee Candidate Interviews for Appointment

- (3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

Return to Open Session

13. Trustee Vacancy – Discussion

14. Items for Next Month

15. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings.

Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.